



**2024 School Ballot Issue Election Timeline**

*Timeline with critical dates for school districts submitting ballot issues creating debt or other financial obligations for the November 5, 2024 election.*

The following timeline does not contain all the steps in the election process because the county clerk and recorder will conduct most of the election procedures. This timeline will be updated, if necessary, to reflect changes implemented during the 2024 legislative session and/or by the Secretary of State’s office.

*All citations are to the Colorado Constitution, Colorado Revised Statutes, or Colorado Code of Regulations.*

DATE	ACTION/EVENT
<b>June 2024</b>	
<b>June 1, 2024</b>	<p><b>Invitation to charter schools</b></p> <p>A school district that is considering submitting a ballot question to contract bonded indebtedness or authorize additional local revenues shall invite charter school(s) chartered by the district to participate in discussions regarding the possible submission of such a question at the earliest possible time, but no later than June 1 of the applicable election year. <i>C.R.S. §§ 22-30.5-118(4); 22-30.5-404(1)(c).</i></p>
<b>July 2024</b>	
<p style="text-align: center;"><b>July 8, 2024</b></p> <p>(60 days before the date when districts must certify ballot questions to the county clerk)</p>	<p><b>Notification to charter schools</b></p> <p>Where a charter school has sought to have its operating revenue or capital construction needs included as part of a ballot question or to have electors approve additional local revenues for the charter school, the board of education must notify its charter school(s) in writing whether the school district has prioritized the charter school(s)’ request for inclusion in a ballot question at the upcoming election. If the request is not prioritized, the notice must include a statement specifying the reasons. <i>C.R.S. §§ 22-30.5-118(6)(b); 22-30.5-404(4)(a)(IV).</i></p>

<p><b>July 26, 2024*</b></p> <p>(100 days before the election)</p>	<p><b>Notification to the county clerk</b></p> <p>Notify the county clerk in writing by this date that the school district will participate in the coordinated election. The board must take formal action prior to this date to participate in the coordinated election and to designate an election official. <i>C.R.S. §§ 1-1-104(8); 1-1-106(5); 1-7-116(5).</i></p>
<p><b>August 2024</b></p>	
<p><b>August 27, 2024</b></p> <p>(70 days before the election)</p>	<p><b>Intergovernmental agreement</b></p> <p>Last day for the school district to sign an intergovernmental agreement with the county clerk to conduct the election in each county in which the school district is located. <i>C.R.S. §§ 1-7-116(2); 22-31-103(2).</i></p>
<p><b>September 2024</b></p>	
<p><b>September 6, 2024</b></p> <p>(60 days before the election)</p>	<p><b>Certify ballot content</b></p> <p>Last day for the designated election official to certify the content of the ballot to the county clerk. The ballot content shall include the name and office of each candidate and any ballot issue(s) to be voted on. <i>C.R.S. § 1-5-203(3)(a); 8 CCR 1505-1 Rule 4.5.</i></p>
<p><b>September 20, 2024*</b></p> <p>(by noon on the Friday before the 45th day before the election; no later than 44 days before the election*)</p>	<p><b>Referred measures - TABOR written comments</b></p> <p>Last day to file written comments for and against (pro and con) the ballot issue with the designated election official in order to be included in the issue mailing (must be filed by noon). If no comments are filed in opposition to or in support of a ballot issue, the designated election official shall not prepare any summaries and shall state substantially the following in the ballot issue notice where the summary or summaries would appear: “No comments were filed by the constitutional deadline.” <i>Colo. Const., art. X, § 20(3)(b)(v); C.R.S. §§ 1-7-901(4); 1-7-903(4).</i></p> <p><b>Initiated measures - summary of favorable comments</b></p> <p>Last day for petition representatives to submit the summary of favorable comments about the petition to the designated election official. If the petition representatives do not file a summary by this date, the designated election official shall print in the issue mailing where the summary would have appeared, “No summary was filed by the statutory deadline.” <i>C.R.S. § 1-7-903(3).</i></p>

<p><b>September 23, 2024</b></p> <p>(43 days before the election)</p>	<p><b>Transmit TABOR notice to the county clerk</b></p> <p>Last day for the designated election official to deliver the full text of any required ballot issue notices, including summaries for and against the proposal, to the county clerk. <i>Colo. Const., art. X, § 20(3)(b); C.R.S. 1-7-904.</i></p>
<p><b>October 2024</b></p>	
<p><b>October 4, 2024*</b></p> <p>(30 days before the election)</p>	<p><b>TABOR notice mailed</b></p> <p>Last day to mail a TABOR issue package to each address of one or more active registered voters who reside in the county in accordance with the intergovernmental agreement. <i>Colo. Const., art. X, § 20(3)(b); C.R.S. §§ 1-1-106(5); 1-7-116(3); 1-7-906.</i></p>
<p><b>October 11, 2024</b></p> <p>(25 day before the election)</p>	<p><b>Withdraw ballot issues</b></p> <p>Last day for a school board by resolution to withdraw one or more ballot issues from the ballot. <i>C.R.S. § 1-5-208(2).</i></p>
<p><b>October 16, 2024</b></p> <p>(20 days before the election)</p>	<p><b>Post notice of the district’s financial condition</b></p> <p>Last day for a school district submitting a ballot issue concerning creation of debt or other financial obligation to post notice on the district’s website regarding the district’s financial condition. If the district does not have a website, the required information shall be posted in the district’s administrative office. <i>C.R.S. § 1-7-908(1).</i></p> <p><b>Election notice</b></p> <p>Last day for the designated election official or coordinated election official to publish notice of election in newspaper and mail a copy of notice to county clerks of counties where the school district is located. <i>C.R.S. §§ 1-5-205(1), (2).</i> Publication of an election notice by the county clerk satisfies this requirement. <i>C.R.S. § 1-5-205(1.4).</i> Sample ballots may be used if they contain all the information. <i>C.R.S. § 1-5-205(1.3).</i></p>
<p><b>November 2024</b></p>	
<p><b>November 5, 2024</b></p>	<p><b>ELECTION DAY</b></p> <p>Polls open at 7 a.m. and remain open until 7 p.m., or until every eligible elector who was at the polling location at or before 7 p.m. has been allowed to vote. <i>C.R.S. § 1-7-101.</i> If any eligible elector, or member of the eligible elector’s immediate family, is confined</p>

	<p>in a hospital or place of residence or is unable to vote in person due to emergency conditions arising after the deadlines by which ballots are mailed, then the elector may apply for a replacement ballot before 5 p.m. on Election Day; the replacement ballot must be returned by 7 p.m. on Election Day. <i>C.R.S. § 1-7.5-115.</i></p>
<p><b>November 19, 2024</b>  (10 business days after the election)</p>	<p><b>Ballot issue reporting</b> Send a copy of the ballot marked “sample” to the Public School Finance Unit of the Colorado Department of Education with the number of votes cast for and against the question. <i>1 CCR 301-39, Rule 13.01.</i></p>

\*Date affected by a holiday or weekend.

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