



Key People Cafe

What to do with an SPU

What is a Special Policy Update?

A Special Policy Update (SPU) is a newsletter that goes out to school boards that are enrolled in Policy Support Services. It alerts board members and staff that changes in our Core and/or BOCES sample policy manuals have gone into effect. These updates to policy require the attention of the board in order to adopt these changes to remain in compliance with changes in legislature.

What prompts an SPU?

Changes from legislature prompt our legal department to create updates in policies. These updates can include revising, repealing or adopting policies.

Where to find Resources

Where to find SPU's

- CASB.org
- Services
- Policy

OR

- News & Information
- Publications

OR

- CASB A-Z

Where to find what to do w/ an SPU

- First link in the Special Policy Updates page

What to do with an SPU

- Review the new, repealed or updated sample policies;
- Make decisions on optional language included in the sample policies;
- Add district-specific information;
- Consider local needs and circumstances;
- Engage in board and community conversations;
- Remove CASB note boxes after the board has considered the information contained in the note box;
- Remove the CASB copyright information;
- Consult with legal counsel;
- Present the policies to the board for review and adoption; (follow your board's process for adopting/revising/repealing policies, found in [policy BG, School Board Policy Process](#)).

Ramona Lewis - Adams 14

- **Adams 14 - Policy Governance District since February 2023**
 - **Board Governance Policies**
 - Updated through monitoring reports
 - Board follows First, Second and Adoption of policies per GP-14, Development and Revision of Board Policy
 - **Administrative Policies**
 - Convene Superintendent Policy Advisory Council per Administrative Policy CE
 - Provide summary of updated policies with reason for update and new, revised or repealed policies
 - Superintendent signs off on summary of updated policies
 - Policies updated in BoardDocs
 - Inform Board of Education and community of changes through the summary of updated policies

Legal

- CASB Staff Update
- Next SPU: Early 2024
 - Job Application Fairness Act
 - Mental Health In Schools
 - Preventing Harassment and Discrimination in Schools
 - Workplace Protection and Retaliation

Questions/Open

- Questionnaire - will be sent before each Key People Cafe
- Suggestions for presenting during a Cafe

Discussion Portion

- Q1 - PSS service
- Q2 - How do districts go through an SPU?



Contact info

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