CASB Delegate Election Software Introduction
Introductions

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Overview

- Introduction to Hybrid Voting
- Key Terms
- What is ElectionBuddy?
- How Does it Work? - Process Overview
- Software Demo
- Helpful Troubleshooting Tips
- Time for Questions
What is Hybrid Voting?

- Real-time vote casting for in-person and virtual attendees
  - Enables greater access to Delegate Assembly
  - Simplifies vote tabulation process
  - Ensures high-level data security and voter confidentiality
Key Terms

- **ElectionBuddy**: secure, web-based voting software system
- **Voter Access Key**: delegate-specific ID number or username
- **Password**: delegate-specific access code
- **Credentials**: voter access key and password
- **Meeting Page**: CASB’s ElectionBuddy webpage / voting home page
- **Ballot**: an individual motion or vote to be taken
What is ElectionBuddy?

- Secure, web-based voting platform
  - All votes are confidential
    - Admin can only see when a vote is submitted, NOT how the delegate votes
  - Bank-level encryption
  - Personalized voter access key

- User-friendly
  - One-click registration
  - All votes cast through secure meeting homepage (no navigation)

- Works with a variety of devices including:
  - Smartphones
  - Laptops
  - Tablets

- Device requirements:
  - Active internet connection
  - Current web browser (e.g. Chrome, Firefox, Safari)
How Does it Work?

1. Obtain Your Credentials
   ● September 25-26

2. Participate in the Registration Test Vote
   ● September 26 - October 6

3. Test Your Tech
How Does it Work?

4. Check In at Delegate Assembly

5. Access Meeting Page

Welcome to the 2023 Delegate Assembly. Thank you for voting today! Please do not close this page. All ballots presented in today's meeting will be made available here.
How Does it Work?

6. Submit Your Vote

Colorado Association of School Boards

Confirm your registration for today's meeting
Select ONE choice. If you don't want to vote, select abstain.

<table>
<thead>
<tr>
<th>Options</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>I WILL be voting in today's meeting</td>
<td>☐</td>
</tr>
<tr>
<td>I will NOT be voting but will be attending</td>
<td>☐</td>
</tr>
<tr>
<td>I will NOT be attending</td>
<td>☐</td>
</tr>
<tr>
<td>Abstain</td>
<td>☐</td>
</tr>
</tbody>
</table>
How Does it Work?

7. Confirm Your Vote

Finalize your choices by selecting Submit. To make changes, select Edit.

Confirm your registration for today's meeting

I will NOT be voting but will be attending

<< Edit
Submit >>
How Does it Work?

8. Click “Next Vote” to Return to Home Page
Software Demo
Troubleshooting Tips

Web Browser/Personal Tech:

- I accidentally closed my browser. How do I get back to the meeting page?
  - QR codes on tables
  - Single-sign on from email link

- I’m an Android user. How do I access the meeting page from my email app?
  - Be sure to select “open in browser” in your email application when clicking on the meeting link
Troubleshooting Tips

**ElectionBuddy:**

- When I click on the meeting link, I immediately see the meeting page, not the sign-in page.
  - Single sign-on memory
  - Click “Next Vote” to be prompted for credentials

- The next motion has been announced, but a “Next Vote” button isn’t appearing on the meeting page.
  - Refresh the page (votes may take a few seconds to load in-person)
Troubleshooting Tips

ElectionBuddy:

- I received an error message when submitting my vote. What do I do?
  - Refresh the page
  - If issue persists, close browser window and re-sign on using QR code or meeting link
Questions?
Thank you for attending today’s training!

Please reach out if you have any questions or concerns:
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